



2023 District Director Commitment

Thank you for your being a District Director for National Barrel Horse Association of Australia Inc as an independent entity in 2023. A District Director is required to:

- Please note, to be a District Director, as per the District Director Handbook, you must be first and foremost a member of NBHA Australia
- Districts may choose to set up as [Not for Profit Sporting Organisation](#) or become an [Incorporated Association](#) (either way, they need to be their own legal entity and registered with the Australian Government to obtain an ABN).
- Naming of the entity should be consistent with the By-Laws
- All Directors of our company hold a Director ID, and a Bluecard
- **Run your District with consideration and consultation with District Members** (hold regular meetings to consider arenas and number of events to ensure it is fair for all)
- Keep a sufficient information to be able to submit your association’s annual return
- **Within 7 days of receiving day membership funds**, forward 100% to the NBHA Australia bank account
- **Within 7 days of receiving yearly membership funds**, forward 100% to the NBHA Australia bank account
- **Within 7 days of running each event**, post your results (event timesheets & updated points) on your NBHA Australia District Facebook page and submit to NBHA Australia
- **Within 7 days of your last point event for the year**, email your final points with Top 10 for each Division to enquiries@nbha.com.au to ensure we have a record of all World Qualifiers
- The District should have their own NBHA District bank account to accumulate funds to be used towards equipment to run events, end of year prizes for their District members and to cover any miscellaneous expenses. Please contact our Treasurer to organise this for you. Money from event profit, exhibitions, raffles, etc must be detailed after each event and banked. Personal bank accounts must not be used.
- The District are to provide their own end of year prizes for their Districts competitors and will run their own events independently with the consideration and consultation of their District Members.
- The District will raise money for timers and any other equipment (assets) required to run events, however those **assets remain the property of National Barrel Horse Association of Australia Inc** if the District chooses to retire.
- Please ensure to add NBHA Australia as ADMIN to your District Facebook group or page to ensure you can be properly linked to NBHA Australia (otherwise it will be closed down).

The nominated District Director/s will be responsible for running that District as per the [NBHA Member Rules](#), [NBHA Australia Directors Handbook](#), and [National Barrel Horse Association of Australia Inc. Bylaws](#) and requirements of Fair Trading Australia. If you accept this responsibility, please sign this and return to enquiries@nbha.com.au.

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| District: | | | |
| FIRST NOMINATED DISTRICT DIRECTOR | | SECOND NOMINATED DISTRICT DIRECTOR OR REPRESENTATIVE | |
| NAME: | | NAME: | |
| DATE OF BIRTH: | | DATE OF BIRTH: | |
| PHONE NUMBER: | | PHONE NUMBER: | |
| EMAIL: | | EMAIL: | |
| I agree to run our District to the NBHA Membership Rules,, NBHA Australia Constitution, By-Laws and District Directors Handbook. as well as Fair Trading Australia Requirements. | | I agree to run our District to the NBHA Membership Rules,, NBHA Australia Constitution, By-Laws and District Directors Handbook. as well as Fair Trading Australia Requirements. | |
| Signed: | Date: | Signed: | Date: |